

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
SEPTEMBER 15 – 19, 2014**

MONDAY, SEPTEMBER 15, 2014

*10:00 am	Planning Commissions – Transportation Subcommittee	GB Metro Transportation Center 901 University Avenue
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TUESDAY, SEPTEMBER 16, 2014

*5:00 pm	Veterans Recognition Subcommittee	Room 201, Northern Building 305 E. Walnut Street
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WEDNESDAY, SEPTEMBER 17, 2014

*8:00 am	Criminal Justice Coordinating Board	Truttman Room, DA's Office 300 E. Walnut Street
*5:00 pm	Public Listening Session	2 nd Floor Conference Rm., City Hall 100 N. Jefferson Street
*6:30 pm	Public Safety Committee – <i>Special Meeting</i>	Room 207, City Hall 100 N. Jefferson Street
*7:00 pm	BOARD OF SUPERVISORS	Legislative Room 203 100 N. Jefferson Street

THURSDAY, SEPTEMBER 18, 2014

*9:00 am	Fire Investigation Task Force – Board of Directors	Brown County Sheriff's Office 2684 Development Drive
*5:15 pm	Library Board	Central Library 515 Pine Street
*7:00 pm	Fire Investigation Task Force – General Membership	GB Fire Station 1 501 S. Washington Street

FRIDAY, SEPTEMBER 19, 2014

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

AGENDA
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE
Monday, September 15, 2014
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL:

(Voting)

Jeff Agee-Aguayo	_____	Patty Kiewiz	_____
Bill Balke (Vice-Chair)	_____	Tom Klimek	_____
Craig Berndt	_____	Randy Loberger	_____
Geoff Farr	_____	Doug Martin (Chair)	_____
Mike Finn	_____	Tom Miller	_____
Paul Fontecchio	_____	Rebecca Nyberg	_____
Steve Grenier	_____	Eric Rakers	_____
Ed Kazik	_____	Derek Weyer	_____

(Non-voting)

Dwight McComb (FHWA – Madison)	_____
Philip Gritzmacher (WisDOT – Madison)	_____
Chris Bertch (FTA Region 5)	_____

ORDER OF BUSINESS:

1. Approval of the April 22, 2014, Transportation Subcommittee meeting minutes.
2. Recommendation to the BCPC Board of Directors regarding the draft 2015 Transportation Planning Work Program.
3. Recommendation to the BCPC Board of Directors regarding the draft 2015-2019 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.
4. Discussion regarding proposed revisions to the Green Bay MPO's Surface Transportation Program (STP) Project Prioritization Criteria.
5. Distribution of the MPO's 2014 Transportation System Performance Measures report.
6. Any other matters.
7. Adjourn.

ANYONE WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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VETERANS SUBCOMMITTEE

Bernie Erickson, Chair
Ed Koslowski, Vice Chair
Rosemary Desisles,
James Haskins, John Maino,
Delores Pierce, Duane Pierce,
Tracy Rosinski, Joe Witkowski

****Running Total of Veterans' Certificates: 1621**

VETERANS' RECOGNITION SUBCOMMITTEE

TUESDAY, September 16, 2014

5:00 p.m.

**Room 201, Northern Building
305 E. Walnut Street**

1. Call Meeting to Order.
2. Invocation.
3. Approve/Modify Agenda.
4. Approve/Modify Minutes of August 19, 2014.
5. Possible discussion /review regarding Veterans Appreciation Day at the Brown County Fair in preparation for 2015.
6. Report from Committee Members Present (Erickson, Desisles, Haskins, Koslowski, Maino, Ness, Pierce, Steenbock, Rosinski & Witkowski).
7. Report from CVSO Jerry Polus.
8. Comments from Carl Soderburg.
9. Such Other Matters as Authorized by Law.
10. Adjourn.

Bernie Erickson, Chair

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Judge Thomas Walsh

CRIMINAL JUSTICE COORDINATING BOARD

Wednesday, September 17, 2014

8:00 a.m.

Brown County District Attorney's Office

Truttman Room, First Floor

300 E. Walnut Street

Green Bay, Wisconsin

1. Call meeting to order.
2. Approve/modify agenda.
3. Approve/modify minutes of July 16, 2014.
4. TAD Grant (David Lasee).
5. Treatment courts including Heroin Court (Judge Zuidmulder).
6. Jail Usage – task list from prior meetings.
7. Adjourn.

Judge Thomas Walsh, Chair

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Brown County

Public Listening Sessions

Board of Supervisors:

Tom Sieber – District 1
Thomas DeWane – District 2
Andy Nicholson – District 3
Erik Hoyer – District 4
Staush Gruszynski – District 5
Daniel Haefs – District 6
Bernie Erickson – District 7
Guy Zima – District 8
Patrick Evans – District 9
John VanderLeest – District 10
Patrick Buckley – District 11
Dave Landwehr – District 12
Norbert Dantinne, Jr. – District 13
Pat LaViolette – District 14
Thomas Katers – District 15
Dave Kaster – District 16
John Van Dyck – District 17
Allan Jamir – District 18
Dan Robinson – District 19
Bill Clancy – District 20
Corrie Campbell – District 21
Patrick Moynihan, Jr. – District 22
David Steffen – District 23
Richard Schadewald – District 24
Thomas Lund – District 25
Steven Fewell – District 26

*Brown County, a great
place to live, work
and play!*

Help us become a better community to live,
work and play!

Date: Wednesday, September 10, 2014

Time: 6:00-7:30 PM

Place: Village Hall of Denmark

118 E. Main St.

P.O. Box 310

Denmark, WI 54208

(920) 448-4015

Date: Wednesday, September 17, 2014

Time: 5:00-6:30 PM

**Place: Green Bay City Hall
2nd floor conference room**

100 N. Jefferson St.

Green Bay, WI 54301

(920) 448-4015

Brown County Board of Supervisors is interested in hearing from you. These sessions are open to the public, to encourage comments, answer questions and provide an open forum to discuss ideas on the future of Brown County.

Can't make the meeting?
Go to our online comment board:
www.co.brown.wi.us

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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Pat La Violette, Vice Chair
Bill Clancy, Andy Nicholson, Guy Zima

SPECIAL PUBLIC SAFETY COMMITTEE

Wednesday, September 17, 2014

6:30 p.m.

**Rm 207, City Hall
100 N. Jefferson Street**

- I. Call meeting to order.
- II. Approve/modify agenda.

Sheriff's Department

1. Budget Adjustment Request (14-77): Reallocation between two or more departments, regardless of amount – Approved Sheriff's Office Storage Building Project.
2. Such other matters as authorized by law.

Patrick Buckley, Chair

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PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, September 17, 2014 at 7:00 p.m.** in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a) Must be limited to items not on the agenda.
 - b) State name and address for the record.
 - c) Comments will be limited to five minutes.
 - d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.
3. **Approval of Minutes of August 20, 2014.**
4. **Announcements of Supervisors.**
5. **Communications:**
 - a) Late Communications.
6. **Appointments:**

County Executive:

 - a) Reappointment of Scott King and Bill Clancy to the Children with Disabilities Education Board.
 - b) Reappointment of Bill Ullmer to the Board of Adjustment.
 - c) Reappointment of Tom Sieber to the Bay Lakes Regional Planning Commission.
 - d) Reappointment of Corday Goddard to the Housing Authority.
 - e) Reappointment of Helen Desotell to the Community Options Planning Committee.
 - f) Appointments of Rick Schadewald, Jesse Brunette, and Tom Hinz to the Ethics Board.

7. **Reports by:**
 - a) County Executive.
 - b) Board Chairman.
8. **Other Reports:**
 - a) Treasurer's Financial Report for the Month of May 31, 2014.
9. **Standing Committee Reports:**
 - a) Report of Administration Committee of August 28, 2014.
 - i) Administration Committee Report of July 24, 2014 – Items #14, 17, 18 & 19.
 - b) Report of Education & Recreation Committee of September 3, 2014.
 - c) Report of Executive Committee of September 8, 2014.
 - d) Report of Human Services Committee of August 27, 2014.
 - e) Report of Planning, Development & Transportation Committee of August 25, 2014.
 - i) Report of Land Conservation Subcommittee of August 25, 2014.
 - f) Report of Public Safety Committee of September 3, 2014.
 - i) Report of Special Public Safety Committee of September 17, 2014.
10. **Resolutions & Ordinances:**

Budget Adjustments Requiring County Board Approval

 - a) Resolution Approving Budget Adjustments to Various Department Budgets.

Administration Committee

 - b) Resolution to Assess a Charge for Data Entry of Dog Licenses. Motion at Admin: To refer back to staff until the next meeting for Corporation Counsel to provide a specific response to the Committee in writing.

Administration and Executive Committee

 - c) Initial Resolution Authorizing the Issuance of Not to Exceed \$2,440,000 General Obligation Corporate Purpose Refunding Bonds of Brown County, Wisconsin. Motion at Admin: To approve; Motion at Exec: To approve.
 - d) Initial Resolution Authorizing the Issuance of Not to Exceed \$4,795,000 General Obligation Airport Improvement Refunding Bonds of Brown County, Wisconsin. Motion at Admin: To approve; Motion at Exec: To approve.
 - e) Resolution re: Change in Table of Organization for the Technology Services Department (Server, Storage & Virtualization Specialist). Motion at Admin: To approve; Motion at Exec: To approve.

Executive Committee and Human Services Committee

 - f) Resolution re: Change in Table of Organization for Human Services Department – (Lead Economic Support Specialist). Motion at Human Svc: To send to Exec Cmte; Motion at Exec: To approve.

Executive Committee

 - g) Resolution Offering Healthcare Benefits to Registered Domestic Partners Employed by Brown County. Motion at Exec: Receive and place on file.

Planning, Development & Transportation Committee

 - h) Resolution in Support of Increasing the Speed Limit on CTH GV (Monroe Road) from the Ledgeview Town Limits and Extending Southerly to the Intersection of CTH X (Heritage Road) to 40 M.P.H. Motion at PD&T: To send back to staff to create a resolution in support of an increase of 40 mph on CTH GV in the Town of Ledgeview.

Land Conservation Subcommittee

- i) Resolution Approving a Revision to the Current Agricultural Fee Schedule, as Initially Adopted in the 2004 "Resolution re: Approval of Brown County 2004-2009 Land & Water Resource Management Plan" and Reaffirmed in the Brown County Budget for 2008 to Partially Offset Costs Incurred by the Land Conservation Committee in Administering the Mandatory State Agricultural Nonpoint Performance Standards Required per Chapter NR 151, Wis. Admin. Code. Motion at Land Con: To approve.

- 11. **Such other matters as authorized by law.**
- 12. **Bills over \$5,000 for period ending August 31, 2014.**
- 13. **Closing Roll Call.**
- 14. **Adjournment to Wednesday, October 15, 2014 at 7:00 p.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin**

Submitted by:



Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

**BROWN COUNTY FIRE INVESTIGATION TASK FORCE
BOARD OF DIRECTORS**

AGENDA

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force will be held on Thursday, September 18, 2014, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

- ITEM #1. Adoption of the Agenda.
- ITEM #2. Review Minutes of Previous Meeting.
- ITEM #3. Report of Monthly Activities of the Fire Investigation Unit.
- ITEM #4. Report of the General Membership President.
- ITEM #5. Financial Report.
- ITEM #6. Old Business.
 - A. Disposition of case proceedings.
- ITEM #7. New Business.
- ITEM #8. Report of Juvenile Firesetter Program Coordinator.
- ITEM #9. Other Matters.
 - A. 501(c)(3) documentation and bank account information for safety house.
- ITEM #10. Set Date, Time, and Location of Next Meeting.
- ITEM #11. Adjourn.

Michael Nieft, Chairperson of the Board
Brown County Fire Investigation Task Force



BROWN COUNTY LIBRARY
515 PINE STREET GREEN BAY, WI 54301-5194

PHONE (920) 448-5810
FAX (920) 448-4364

LYNN M. STAINBROOK
DIRECTOR

Stainbrook_LM@co.brown.wi.us
www.browncountylibrary.org

"Providing trusted information and resources to connect people, ideas and community."

BROWN COUNTY LIBRARY BOARD

Central Library

Thursday, September 18, 2014

5:15 p.m.

AGENDA

1. Call to Order (3 minutes)
2. Approve Consent Items (3 minutes)
 - a. Agenda
 - b. Minutes
3. Communications and Open Forum for the Public (5 minutes)
4. Strategic Plan – (5 minutes)
5. Library Business (15 minutes)
 - a. Information Services Report
 - b. Financial Manager's Report, Bills and Donations
 - c. Facilities Report
 - i. Update from Facilities Committee
 - d. Wrightstown Branch Hours of Operation
6. Nicolet Federated Library System (10 minutes)
 - a. Lease Negotiation
7. Personnel Committee (5 minutes)
 - a. Library Leadership Line-Up
8. Approve Library Policies
 - a. Approve changes to Meeting Rooms and Surrounding Grounds Use Policy
 - b. Review and Approve changes to Collection Development Policy
9. Budget (5 minutes)
10. Old Business (5 minutes)
11. President's Report (5 minutes)
12. Director's Report (5 minutes)
13. Closed Session pursuant to Wis. Stat. § 19.85(1) (g) for the purpose of conferring with legal counsel for the governmental body who is rendering . . . written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – collection of past due and future payments from adjacent county for library services provided.
14. Approve any action that may have been recommended in Closed Session (5 minutes)
15. Meeting Summary/Next Meeting Planning (2 minutes)

16. Adjournment

Notice is hereby given that action by the committee may be taken on any of the items which are described or listed in this agenda.

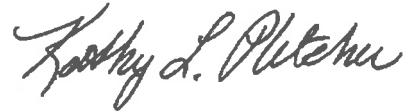
Next Meeting:

Thursday, October 16, 2014

5:15 p.m.

Central Library

515 Pine Street

A handwritten signature in black ink, reading "Kathy L. Pletcher". The signature is written in a cursive, flowing style.

**Kathy L. Pletcher
President**

**BROWN COUNTY FIRE INVESTIGATION TASK FORCE
GENERAL MEMBERSHIP**

**AGENDA
(AMENDED)**

A meeting of the General Membership will be held on Thursday, **September 18, 2014**, at 7:00 p.m., at Green Bay Fire Station #1, 501 S. Washington Street, Green Bay, WI.

- ITEM #1. Adoption of Agenda.
- ITEM #2. Review Minutes of Previous Meeting.
- ITEM #3. Report of Task Force Activities.
- ITEM #4. Information from Board of Directors Meeting.
- ITEM #5. Old Business.
- ITEM #6. New Business.
- ITEM #7. Juvenile Firesetter Business.
- ITEM #8. Other Business.
- ITEM #9. Set Date, Time, and Location of Next Meeting.
- ITEM #10. Training.

The BCFITF General Membership welcomes anyone interested in becoming a member. **Please post for your fellow firefighters and officers to read.**

Joe Gabe
President/Coordinator
BCFITF General Membership



SEPTEMBER 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Labor Day <i>County Board Office Closed</i>	2	3 Pub Safety 11am Sheriff's Dept_ Ed & Rec 5:30pm Denmark Library	4 	5	6
7	8 Executive Cmte 5:30 pm	9	10 Listening Session Denmark Village Hall @ 6:00 pm	11	12	13
14 	15	16 Vets Recognition Subcommittee 5:00 pm	17 CJCB 8:00 am Listening Session 2nd Floor City Hall 5:00 pm Spc Pub Sfty Room 207 6:30 pm Board of Supervisors 7:00 pm	18	19	20
21 	22 Land Con 6:00 pm PD&T 6:15 pm	23	24 Human Svc 5:30 pm	25 Admin 5:30 pm	26	27
28 	29	30				



OCTOBER 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Pub Safety 11am Sheriff's Dept Ed & Rec 5:30pm Neshota Park	2 	3	4
5	6 Executive Cmte 5:30 pm	7	8	9	10	11
12 	13 <i>Columbus Day</i>	14	15 Board of Supervisors 7:00 pm	16	17	18
19 	20	21 Vet Subcmte 5pm Human Svc Reg & Budget 6:30pm @ ASPIRO	22	23 Admin Reg & Budget 5:30 pm	24	25
26 	27 Land Con 5:30 pm Plan Dev & Trans Reg & Budget	28 Executive Cmte Budget Mtg 5:30 pm	29	30	31 <i>Halloween</i> 	

***The October Budget Meeting Dates and Times are tentative. The dates above reflect when the committees met last year.*

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center Board Meeting (August 28, 2014)
- Fire Investigation Task Force (June 19, 2014)
- Harbor Commission (July 21, 2014)
- Transportation Coordinating Committee – Draft (September 8, 2014)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD MEETING August 28, 2014**

PRESENT: Tom Diedrick, Steve Daniels, Lori Rasmussen, Lisa Van Donsel, Beth Relich, Keith Pamperin, Corrie Campbell, Pat Hickey

EXCUSED: Joan Swigert, Marvin Rucker, Barbara Robinson, Larry Epstein, Sister Melanie

ALSO PRESENT: Diana Brown, Devon Christianson, Christel Giesen, Debra Bowers, Guadalupe Mercado, Kinsey Black, Mary Shlautman, Sandy Groeschel, Renee Burkel, Lisa Smits, Nicolette Miller

The meeting was called to order by Tom Diedrick at 8:32 a.m.

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS: Introductions were made. Lisa Smits is a new Information and Assistance worker for the Aging and Disability Resource Center. She has 18 years of social work experience. Renee Burkel is also a new Information and Assistance Specialist and previously worked as a Benefit Specialist with Options for Independent living and worked for the Social Security Administration.

ADOPTION OF AGENDA: Ms. Hickey/ Mr. Pamperin moved to adopt the agenda.
MOTION CARRIED.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 10, 2014

Mr. Pamperin /Mr. Daniels moved to approve the minutes of the regular meeting of July 10, 2014. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: Ms. Rasmussen reported that two consumers had very positive comments about the services received by the ADRC and they also expressed two different concerns: being able to cross the street to get to the ADRC, and the size of the room used for aerobics

Ms. Brown passed out the N.E.W. curative annual report.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF JULY 2014 FINANCE REPORT:

Ms. Bowers referred to the July 2014 Financial Highlights and to the ADRC summary report to demonstrate the status of the budget in July 2014.

Mr. Pamperin/ Ms. Campbell moved to approve and place on file the July 2014 Financial Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

The ADRC received a total of \$1,612.50 of restricted donations in July 2014. These funds were designated to Home Bound Meals and ASERA Care.

Ms. Relich/Ms. Hickey to approve the Restricted Donation received in July, 2014.
MOTION CARRIED.

REVIEW AND APPROVAL OF 2013 AUDIT:

Ms. Bowers referred to the 2013 Audit to show the main highlights of the audit. Ms. Bowers reviewed several pages throughout the audit that demonstrate the ADRC is in a positive financial position, has low management costs, is in federal and state compliance, and presents a low financial risk. Overall, the audit reports no issue or need for correction.

Ms. Van Donsel/ Ms. Hickey moved to approve the 2013 Audit. **MOTION CARRIED.**

FUND BALANCE PLAN DISCUSSION:

Following the budget meeting with the County Executive and his administrative team, it was recommended that Ms. Christianson will put together a Fund Balance Plan. Ms. Christianson stated she has a preliminary draft and bring it to the next board meeting. The main principles of the plan are to create common definitions provide decision making logic to utilize the fund balance year to year. Concerns were shared with the reduction of County Levy since 2009-close to 50% reduction. The reduction for the 2015 budget results in a levy target that leaves little flexibility with program priorities.

Ms. Christianson proposed that the plan could include a potential agreement between the ADRC and the County that would allow the ADRC to assess their financial situation at the end of each year and return a certain percentage of the county levy, if unused. The ADRC has removed the county levy from most of its programming. Currently, the Levy funds NEW Curative Day Care, the ADRC Nutrition Program, transportation, and AddLife activity programming. The only other revenue for these specific programs is the Older Americans Dollars which have been flat for several years.

Ms. Christianson provided the board with the 2015 Amended Contract Proposal handout to illustrate the amount of fund balance that would be used for Pulaski, De Pere, and N.E.W. Curative to keep them whole for 2015.

Much discussion amongst the board occurred regarding the strategy of using the fund balance to the 2015 budget for the ADRC contracts. Board members differed on which approach would be the most prudent for future budgets and how the County Board

makes the final decision on the Levy utilization. Ms. Christianson stressed that the County Executive does not want programs to be cut and understands that using the fund balance to budget is not a positive long term solution.

Ms. Rasmussen/ Ms. Hickey moved to approve the use of the \$30,974 from the fund balance to restore contracts to the appropriate budget level for 2015. **MOTION CARRIED with Ms. Campbell and Mr. Daniels voting nay.**

PERSONEL COMMITTEE REPORT:

A. FAMILY CARE LTE REQUEST:

The ADRC had requested the state of Wisconsin to help with staffing for the upcoming Family Care enrollment period. The State will provide funds for several Limited Term Employees to assist the ADRC in the Family Care enrollment period.

There are three positions that the ADRC intends to utilize the state funds for: Enrollment Clerk, Enrollment Counselors, and 16 hours of mentoring from a current Information and Assistant specialist. The Enrollment Clerk will be managing all of the paperwork and home visit appointments. The Enrollment Counselors will be meeting with consumers currently on waivers and enrolling them in Family Care programs. The Limited Term Employees will be hired September 2014 and be employed through September 2015.

Mr. Pamperin/ Ms. Rasmussen moved to approve the hiring of the limited term employee positions as presented by the HR & Nomination Committee. **MOTION CARRIED.**

DIRECTOR'S REPORT:

A. WIHA GRANT APPROVAL FOR BROWN COUNTY CONSULTATION:

The WIHA Grant was not received by the Wisconsin Institute for Healthy Aging so the ADRC will not be participating as indicated on the agenda

B. SCHEDULES PLUS (MEMBERSHIP & REGISTRATION SOFTWARE) CONTRACT:

Schedules Plus is computerized membership program where people can come into the ADRC and check in, sign up for classes, and make donations. The ADRC board previously authorized the funds for this program, and now the contract needs approval.

Ms. Campbell /Ms. Van Donsel moved to approve schedules plus contracts. **MOTION APPROVED.**

C. DINING SITE DAYS OF SERVICE CHANGE REQUEST:

Monroe Plaza had a reduction of one day for their dinning site due to not having enough volunteers. Right before this meeting, Monroe Plaza was able to secure a volunteer for Wednesdays. There will be a form submitted to GWAAR stating the changes.

Ms. Hickey/ Mr. Daniels move to approve the reduction and the reinstatement of dates for dining site days of service for Monroe Plaza. **MOTION CARRIED.**

D. DRAFT MISSION/ VISION/ TAG LINE MODERNIZATION:

Ms. Christianson has been working with management and staff to modernize the ADRC's mission statements. The board decided on using the mission statement with the ADRC's staff edits and offered a few additional changes as well

Ms. Rasmussen/ Ms. Campbell moved to approve the staff input mission statement developed by the staff and presented with the exception of changing the "start here" section. **MOTION CARRIED.**

DEMENTIA CARE SPECIALIST- NEW POSITION, ROLE, AND RESPONSIBILITIES:

Ms. Miller has taken the new role as Dementia Care Specialist. Ms. Miller has been with the ADRC for 13 years and previously worked as an Information & Assistance Specialist. Ms. Miller also worked for the Alzheimer's Association of Greater Wisconsin. There are only 15 Dementia Care Specialist in the state of Wisconsin. Ms. Miller has three main goals: create a dementia capable ADRC through supporting staff and providing knowledge, act as a catalyst to create a dementia friendly community, and to help individuals have early detection and help them be involved with their community.

FAMILY CARE UPDATE:

A. STATE CALLS TO ADRC IN PREPARATION/RFP

The ADRC is still waiting for the Managed Care Organizations to be announced. Ms. Christianson will keep the board updated by e-mail.

POWER UP INSITUTE UPDATE:

Pat Finder-Stone, Barbara Robinson, and Keith Pamperin attended the Power Up training to start a self-directed volunteer team that will focus on advocacy. Mr. Pamperin will discuss this topic further at the next board meeting.

LEGISLATIVE UPDATE: none.

ANNOUNCEMENT: Ms. Christianson announced that there will be vacancies on the board for an older adult's representative and a physical disabilities representative. Ms. Christianson sent out the job description to the board and appreciates any suggestions of interested persons in these target populations.

Ms. Hickey received a letter from Aspiro authored by DHS Secretary Kitty Rhoades. In this letter, Secretary Rhoades requested additional time from the Center for Medicare and Medicaid (CMS) to allow for a more robust comment period for Wisconsin regarding

its Waiver application and transition plan for long term care. There has not be a response from CMS as of yet.

Mr. Diedrick thanked everyone for being there and invited everyone to stay for a tour.

NEXT MEETING – The next board meeting will be on September 25, 2014 and will be held at the Aging and Disability Resource Center.

ADJOURN: Ms. Campbell/ Mr. Daniels moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:19 a.m.

Respectfully submitted,

Guadalupe Mercado, Office Assistant

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on June 19, 2014, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Mike Niefert, Joe Gabe, Brad Muller, Eric Dunning, Todd Delain, Ed Janke

Excused: Larry Mours

Absent: Dave Lasee

Item #1. Adoption of Agenda.

Motion was made by Muller and seconded by Dunning to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Meeting of Previous Meeting.

Motion was made by Delain and seconded by Muller to approve the minutes from the meeting of April 3, 2014. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

Gabe reported one fire since the last meeting as follows:

05-05-14 132 S. Broadway, De Pere (business/undetermined)

Item #4. Report of General Membership President.

Gabe reported that the fall IAAI conference will now be held mid-week instead of on the weekend, so it will be a better opportunity for more people to attend. It is going to be held in Green Bay this year, so it would be good to have as many task force members attend since there will be no lodging expenses.

Item #5. Financial Report.

Delain reported that there has not been much change since the last meeting and that the budget is still sitting good for the year. The new fire investigation van was purchased for \$10,000 with carryover money from last year of just under \$8,000 to go towards it.

Item #6. Old Business.

A. Disposition of Case Proceedings.

None to report.

Item #7. New Business.

Muller informed that the new fire investigation van will need two new front tires, re-lettering, detailing, radio installation, and the water tank moved from the old truck to the new one. Niefert stated that Green Bay Fire will take care of the tires. Dunning stated that Ashwaubenon will take care of the re-lettering. Muller stated that he would like the new vehicle to be ready by the end of July. Motion made by Niefert and seconded by Delain to proceed with getting the new vehicle ready for service. **Motion carried.**

Gabe reported that things are going well with call-out procedures.

Gabe also informed that the tow vehicle for the safety house needs to be replaced soon and preferably with a 1-ton truck.

Item #8. Report of Juvenile Firesetter Program Coordinator.

Gabe reported that Nick Craig had one JFS call since the last meeting.

Item #9. Other Matters.

Put on the next meeting's agenda to obtain 501(c)(3) documentation and bank account information for the safety house.

Item #10. Set Date, Time, and Location of Next Meeting.

The next meeting was set for September 18, 2014, at 9:00 a.m., at the Brown County Sheriff's Office.

Item #11. Adjourn.

Motion made by Delain and seconded by Muller to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent
Recording Secretary

(DRAFT) MINUTES
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, September 8, 2014
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL

Diana Brown	<u>x</u>	Cole Runge	<u>x</u>
Vinnie Caldara	<u>Exc</u>	Mary Schlautman	<u>x</u>
Brandon Cooper	<u> </u>	Julie Tetzlaff	<u>x</u>
Mallory Cornelius*	<u>x</u>	Lisa VanDonsel	<u> </u>
Pat Finder-Stone	<u>x</u>	Derek Weyer	<u>Exc</u>
Kathy Hillary	<u> </u>	Tina Whetung	<u>x</u>
Patty Kiewiz**	<u>x</u>	Genny Willemon	<u> </u>
Greg Maloney	<u>x</u>	John Withbroe	<u> </u>
Barbara Natelle	<u> </u>	Vacant – BC Exec.	<u> </u>
Sandy Popp	<u>x</u>	Vacant – BC Board	<u> </u>

OTHERS PRESENT: Lisa J. Conard, Essie Fels for Patty Kiewiz**, Crystal Giesen, and Debbie Johnson for Mallory Cornelius*.

C. Runge opened the meeting at 10:00 a.m.

ORDER OF BUSINESS

1. Introduction of Mallory Cornelius as the new ASPIRO representative.

Mallory Cornelius will be excused for the September and December meetings of the TCC and will seated at the first meeting in 2015. Debbie Johnson will represent ASPIRO at today's meeting. Cole noted that this is the last official TCC meeting for Debbie and thanked her for her service.

Debbie Johnson stated that she will continue at ASPIRO as the coordinator for the International Project Search grant.

2. Approval of the June 9, 2014, Transportation Coordinating Committee (TCC) meeting minutes.

A motion was made by M. Schlautman, seconded by D. Johnson to approve the June 9, 2014, Transportation Coordinating Committee (TCC) meeting minutes. Motion carried.

3. Presentation of recommended CY 2015 Section 5310 Program funding awards by the Brown County TCC Section 5310 Program Review Subcommittee.

C. Runge provided a summary of the staff report.

On June 9, 2014, the Brown County Transportation Coordinating Committee (TCC) formed a five-person subcommittee to review project applications, score them, and attend one

subcommittee meeting to discuss the scores and develop funding recommendations to present to the full TCC.

On August 25, 2014, the five members of the Brown County TCC Section 5310 Program Review Subcommittee (consisting of TCC members Cole Runge, Mary Schlautman, Pat-Finder-Stone, and Lisa VanDonsel and BCPC staff member Lisa Conard) met to discuss and develop overall scores for two applications that were submitted by the August 15, 2014, deadline. WisDOT guidelines state that applications must receive at least 65 of the 100 possible points to be eligible for Section 5310 Program funds. The project descriptions and subcommittee recommendations are as follows:

N.E.W. Curative Rehabilitation, Inc.: Funding for two vehicles that each have 11 ambulatory and two wheelchair positions. Total project cost: \$108,000. Funding requested: \$86,400. Subcommittee recommended approval of this project with an overall score of 96.2 of 100 points.

Green Bay Metro: Funding for seven ADA-accessible bus stop shelters. Total project cost: \$35,000. Funding requested: \$28,000. Subcommittee recommended approval of this project with an overall score of 79.4 of 100 points.

If this recommendation is approved by the full TCC and the Brown County Planning Commission Board of Directors, the distribution of CY 2015 Section 5310 Program funds for the Green Bay Urbanized Area will be as follows:

Funding available in CY 2015:	\$163,003
Administration funding awarded to Green Bay Metro as the program's DR:	\$16,300
Remaining funding available for projects:	\$146,703
N.E.W. Curative Rehabilitation, Inc. - two vehicles	\$86,400
Green Bay Metro - seven bus shelters	\$28,000
Balance (will be carried over into CY 2016 funding cycle):	\$32,303

S. Popp asked C. Runge to explain the variation in points assigned to the two projects.

C. Runge stated that scoring was broken into categories. In one of the categories, applicants were asked to detail coordination efforts. Coordination was worth 40 of the 100 points available. N.E.W. Curative's application demonstrated a high level of coordination, but Green Bay Metro's application contained little discussion about coordination. This difference was the primary reason that Metro's score was lower than N.E.W. Curative's score.

C. Runge stated that the subcommittee felt both projects will be beneficial to the elderly and people with disabilities, and both projects exceeded the scoring standard for funding.

S. Popp asked about the bus shelters.

E. Fels stated that Metro is committed to providing additional accessible shelters for all of its clients. E. Fels stated that, if awarded, there would be an emphasis on placing the shelters on the west side of the service area.

C. Runge stated that a minimum of 55 percent of the funds have to be awarded to capital

projects. Since both applications are requesting funding for capital projects, this will not be an issue.

L. Conard noted that an applicant can apply for both if certain conditions are met.

S. Popp asked if mobility management services could be funded under the new Section 5310 guidelines.

C. Runge stated yes. Mobility management functions serving the elderly and people with disabilities are eligible under Section 5310.

C. Runge stated that he spoke with staff at the Forward Service Corporation (a funding partner with Job Center of Wisconsin located in Green Bay providing mobility manager services). He was told that the services provided by the county's existing mobility manager will continue to focus on transporting low-income individuals to and from jobs. This means that the mobility manager position will not be eligible for funding under the Section 5310 Program because the position's focus is not on services for the elderly and people with disabilities.

4. Recommendation to the Brown County Planning Commission Board of Directors regarding CY 2015 Section 5310 Program funding awards.

A motion was made by S. Popp, seconded by P. Finder-Stone, to accept the subcommittee's funding recommendation and to recommend to the Brown County Planning Commission (BCPC) Board of Directors that both applications be funded at the requested levels. Motion carried with D. Brown (representing N.E.W. Curative) abstaining.

C. Runge and L. Conard stated that the TCC's funding recommendation will be considered at the next meeting of the BCPC Board of Directors and that the members of the TCC, Section 5310 applicants, and public are invited to attend the meeting. The meeting will be held on:

Wednesday, October 1, 2014
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
6:30 p.m.

5. Update regarding a Request for Proposals (RFP) for Green Bay Metro paratransit service providers.

(Note: Discussion under this item is in regard to the Paratransit Program offered by Green Bay Metro to qualifying clients under contract with MV Transportation, a private transportation company.)

C. Runge asked E. Fels to provide an update.

E. Fels stated that Green Bay Metro is in the process of accepting proposals for the provision of paratransit service. Proposals are due September 9, 2014.

S. Popp asked if Metro is expecting MV to submit a proposal.

E. Fels stated that Metro expects to receive a proposal from MV.

6. Round robin discussion about paratransit service.

(Note: Discussion under this item is in regard to the Paratransit Program offered by Green Bay Metro to qualifying clients under contract with MV Transportation, a private transportation company.)

M. Schlautman asked if an onsite interview (at the Green Bay Metro offices) is required for paratransit certification.

E. Fels responded yes. She also noted that Metro offers each paratransit applicant a fare-free paratransit ride to and from Metro's offices for the onsite interview.

M. Schlautman asked why it is required.

E. Fels stated that it has been Metro's practice to do so with all applicants.

L. Conard added that this is Metro's policy because it is not uncommon for an applicant to arrive at the appointment driving a personal vehicle and walking unaided into the building. To certify an applicant, Metro staff needs to determine if the applicant truly meets the paratransit eligibility requirements or if the applicant is instead able to use a personal vehicle and/or the fixed route bus service.

J. Tetzlaff (CP Center) stated that the courtesy and patience of MV's drivers have improved significantly over the last several months, which makes CP clients feel better. MV drivers are handling difficult situations (e.g. client restroom and boarding delays) better than they did in the past. As a result, CP clients and their caregivers are now more patient with MV when service issues occur. The client transportation process, particularly high volume wheelchair pick-ups at the end of the day, is going well. J. Tetzlaff added that Vinny Caldera (MV's manager) has done a great job of responding to her concerns.

M. Schlautman asked about interpretive services available for Spanish and other non-English speaking individuals for Metro's onsite applicant interviews. M. Schlautman also asked about fixed route bus information in other languages.

E. Fels stated that Metro staff is not required to provide interpretive services for in-person applicant interviews. Metro does, however, provide route guides in Spanish.

Discussion occurred regarding federal Title VI and Americans with Disabilities Act (ADA) requirements.

L. Conard noted that Metro's service area meets the "Safe Harbor" threshold for Spanish speaking individuals. Metro does not meet the threshold for any other language. Therefore, Metro is required to provide the paratransit application in Spanish, which it does.

E. Fels stated that she will gather information regarding compliance and report back to the TCC.

7. Discussion and possible action regarding rescheduling the TCC's December 15, 2014, meeting.

C. Runge stated that the Aging and Disabilities Resource Center of Brown County has requested the next meeting of the TCC be rescheduled to accommodate the State 85.21 application schedule.

A motion was made by J. Tetzlaff, seconded by G. Maloney, to change the date of the next meeting to the date listed below. Motion carried.

Monday, December 1, 2014
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

8. Other matters.

(Note: This discussion is in regard to Non-Emergency Medical Transportation (NEMT) provided by the State of Wisconsin Department of Human Services to qualifying Medicaid and BadgerCare Plus clients under contract with MTM, a private transportation brokerage.)

S. Popp updated the TCC on the status of the Wisconsin State Legislature Legislative Audit Bureau's audit of MTM.

S. Popp stated that the Bureau has just concluded the consumer experience portion of the audit. S. Popp stated the Bureau plans on evaluating past practice (largely a county by county system with the use of some volunteers and paid providers) and if any cost efficiencies have been realized with the statewide brokerage system.

G. Maloney (Brown County Human Services Department) stated he was on the phone/on-hold with MTM on behalf of a client for one hour and twenty minutes on September 5, 2014, trying to arrange a ride to and from a dentist. During the first 45 minutes of the call, G. Maloney and the client answered questions from the MTM representative regarding the availability of other transportation options and trip details. After this information was collected, it took an additional 35 minutes for the MTM representative to find an available transportation provider for the client's trip.

This experience was discussed by the TCC members. Members of the TCC stated that their clients have had similar experiences with MTM. Many TCC members expressed that they believe this is a tactic used by MTM to persuade clients to give up and make other (non-MTM) transportation arrangements. This increases MTM's profits because the company gets to keep more of the money it receives through its contract with the Wisconsin Department of Health Services (DHS).

L. Conard asked S. Popp to provide the timeline for the completion of the audit.

S. Popp stated that the Bureau intends to finish the audit by December of 2014.

L. Conard asked if the audit was going to contain recommendations or if it was just a finding-of-fact audit.

S. Popp stated that she thinks it will be a finding-of-fact audit.

C. Runge asked S. Popp to send him a digital version of the audit if it is finished before the December 1, 2014, TCC meeting. If he receives it before the December 1 meeting, he will forward it to the TCC members so it can be discussed at the meeting.

C. Runge stated that the DHS's first attempt at a statewide brokerage system (with LogistiCare) failed. He then asked S. Popp if she believes the state will make a third attempt to establish a statewide brokerage system if MTM also fails.

S. Popp stated that she does not know what the state will do if MTM fails, but she believes the best brokerage model would be a regional one.

P. Finder-Stone suggested that the TCC send a letter to the Bureau and state legislators who represent Brown County that details the experiences of local MTM clients and their caregivers/representatives. The committee members agreed that this letter should be prepared and sent.

C. Runge stated he would prepare a letter on behalf of the TCC, but he requested that the committee members provide him with more than just anecdotal accounts of problems to mention in the letter.

C. Runge stated that if this letter is prepared and sent before the November election, he will copy the letter to the incumbents and their challengers to ensure that all of Brown County's state legislators are aware of these issues before the next legislative session begins.

9. Adjourn.

C. Runge closed the meeting at 11:05 a.m.

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, July 21, 2014**
Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI

1) The meeting was officially called to order by Craig Dickman at 11:31 am.

2) Roll Call:

Present: President Craig Dickman
Vice-President Tom Klimek
Commissioner Bernie Erickson
Commissioner Bryan Hyska
Commissioner Hank Wallace
Commissioner Neil McKloskey

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Mark Rahmlow, Office of Congressman Reid Ribble

Excused: Commissioner John Hanitz
Commissioner Ron Antonneau

Not Excused: Commissioner Greg Flisram

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Hank Wallace and seconded by Tom Klimek. Unanimously approved.

4) Approval/Modification – June 9, 2014 Meeting Minutes

A motion to approve the minutes of June 9, 2014 was made by Tom Klimek and seconded by Bryan Hyska. Unanimously approved.

5) 2014-15 Operating Plan – Request for Approval

The 2014-2015 Operating Plan is part of the 2010 Strategic Plan, which is redone every five

years. The intention of the *Operating Plan* is to keep revisiting the *Strategic Plan* to stay on track and is prepared in advance of each year's budget. There are four goal areas including Open Markets, Sustainable Economics, Expand Markets and Revenues, and Autonomous and World Class Operations. Each goal area has a brief description, strategic initiatives, prior year operating objectives and current year operating objectives.

A motion to approve the 2014-15 Operating Plan was made by Neil McKloskey and seconded by Hank Wallace. Unanimously approved.

6) 2015 Budget – Request for Approval

The department has put together a proposed budget over the past several weeks. The department meets August 4th with County Finance Department followed by an August 22nd meeting with the County Executive and a PD&T Committee meeting in September. The budget may change throughout the process and staff will report back any significant changes as the budget advances. The budget opens up with a memo. The 2015 Budget Overview covers both the Resource Recovery Area and the Port Area. Completing construction of the Cat Island Chain Restoration Project and closure of Renard Island are two items under the Port Area. Next in the budget is the mission statement and program description with performance measures. A 5-year trend, policy initiatives summary, rates/fees, table of organization, salary summaries, budget allocations and statement of funds is also included in the budget packet. Staff identified the more significant changes from the 2014 compared to the 2015 budget.

A motion to advance the 2015 Budget to the PD&T Committee for approval was made by Hank Wallace and seconded by Neil McKloskey. Unanimously approved.

7) Resolution Honorary Naming of the Westernmost Island of the Cat Island Chain Restoration Project – Request for Approval

Neil McKloskey joined the Harbor Commission in 1989 and became President in 1998. At the beginning of Mr. McKloskey's service, the Port of Green Bay was experiencing declining cargo tonnage, deteriorating dock walls, reduced channel dimensions, reduced federal dredging dollars, and a lack of local placement locations for dredged material. Under Mr. McKloskey's 26 years of service, including 16 years as President of the Harbor Commission, an uncompensated community service position, the Port of Green Bay has improved its infrastructure, financial situation and public perception. As of today, there are 14 port related businesses, representing approximately \$819M in capital, with more than \$715M in operating budget and employing more than 4,000 employees along the waterfront. The Port Department in 1999 was merged into the current Port & Resource Recovery Department resulting in the removal of the Port from the tax levy in 2002. The Port subsequently became a self-sufficient Enterprise Fund by raising revenue through leases, tipping fees and other services and continues to serve as a model of government service. The Port has constructed more than \$45M in projects including nine (9) dock walls, several non-federal dredging projects, facility construction, port security, rail and roadway projects and has secured more than \$25M in State and Federal grants for infrastructure and security infrastructure. The Port has developed a Renard Island Closure Plan that is protective of human health and the environment and has creatively sought \$9.2M in funding and other financing

arrangements that resulted in a 55 acre island available for future recreational opportunities. The Bay Port Dredged Material Rehandling Facility was the first and only non-federal facility in the USA. It was authorized under the Water Resources Development Act 1992, Section 217 granting Brown County and U.S. Army Corps of Engineers the ability to enter into a \$27M Project Partnership Agreement in which Brown County established tipping fees for the placement of federal dredged materials for 20 years. With ample local placement locations for dredged material, the Port worked with federal legislators to secure \$12M in additional federal dredging funds to begin returning the navigational channel to the congressional authorized dimensions. The Port initiated strategic planning through creation of three 5-year strategic plans (2000, 2005 and 2010) that serve as guiding documents for the Port to fulfill its mission and vision for Port of Green Bay stakeholders. The Port initiated the first visits of Tall Ships and was the lead agency in hosting the first 2006 Tall Ship Festival drawing 60,000 people and having a \$4M economic impact. The Port also sought grants and other funding sources, conducted research, produced studies, received a Wisconsin legislature lakebed grant and built strategic partnerships over 20 years. All of which culminated into the recent construction of the \$18M Cat Island Chain restoration project that provides 30 years' worth of placement capacity and creates more than 1,400 acres of improved wetland habitat for fish and bird species, while also being significantly under budget and ahead of schedule. Waterborne industries were attracted to enhance the economic development of northeastern Wisconsin, including both KK Logistics and US Venture as terminal operators, resulting in more cargo diversification along with increased tonnage and the Port annual economic impact has increased (65%) to \$83M in the greater Green Bay area. During Neil McKloskey's service, the Port of Green Bay has diversified and increased cargo tonnage, improved infrastructure, secured and/or generated significant revenue through grants and leases, increased federal funding and constructed 30+ years' worth of local placement locations for dredged material.

The resolution then reads, the Brown County Board of Supervisors hereby authorizes the naming of "West Island," which consists of approximately 74 acres, of the Cat Island Chain Restoration Project in honor of Mr. Neil McKloskey as "McKloskey Island."

A suggestion was made to put a sign up and possibly an event when the first dredged material is placed in the island. The resolution will be taken up at the August 20 County Board meeting. The County Executive has requested Neil's attendance at the meeting. The whole Harbor Commission is invited to attend.

A motion to approve the Resolution Honorary Naming of the Westernmost Island of the Cat Island Chain Restoration Project was made by Hank Wallace and seconded by Tom Klimek. Unanimously approved.

8) Cell Tower Sale Offer – Request for Action

American Tower makes lease payments of about \$661.00 per month amounting to around \$8,000 per year for a cell tower on Port property. American Tower has offered to purchase a perpetual easement for access and utilities on the property for \$109,000. The offer amounts to just over 13 years of lease payments. As the offer was a preliminary letter, more details and information on the type of easement sought are needed. Staff will research requested information.

A motion to defer and bring back the Cell Tower Sale Offer next month was made by Bernie Erickson and seconded by Hank Wallace. Unanimously approved.

9) Aluminum Ingot Research – Update

A preliminary study of the movement of aluminum ingot through northeast Wisconsin was conducted by Port staff. The information collected indicated that there may not be a big enough market for the import of aluminum ingots through the Port. A more detailed study of the locations and types of industry using aluminum needs to be conducted.

10) WCPA Annual Meeting August 22, 2014 Green Bay, WI - Update

The Port will be hosting this year's WCPA Annual Meeting on August 21st and August 22nd. A Commercial Ports Master Plan is being developed by CFIRE which will include a stakeholder meeting on August 21st and Wisconsin Commercial Ports Association business meeting on August 22nd. The Friday business meeting will include a presentation by Mark Rahmlow from Congressman Reid Ribble's office who will be addressing the group to talk about the Water Resources Reform Development Act as well as presentations from Leonard & Finco and Mark Walter. The department also reached out to the Wisconsin Harbor Towns Association to invite them to this meeting. Wisconsin Department of Transportation Secretary Mark Gottlieb, Wisconsin Governor Scott Walker and US Senator Tammy Baldwin are expected to address the meeting on Thursday afternoon.

11) Renard Island – Update

The Friends of Bay Beach has shown interest in leasing the Renard Island property and has offered to hire someone to find out what they could build on the island. The department determined it is in the best interest of the department if the Port conducted its own assessment to find out what could be built on the island. Foth had given the department an engineering cost estimate to identify and evaluate technical and regulatory considerations and constraints associated with development of infrastructure on Renard Island associated with port-closure use activities. Foth was hired and will come back later with their findings.

12) Director's Report – Update

Captain Liel Osell passed away July 14, 2014. He had always been at the Annual Port Symposiums since the beginning.

13) Audit of Bills – Request for Approval

A motion to approve the Bills was made by Hank Wallace and seconded by Tom Klimek. Unanimously approved.

14) Tonnage Report – Request for Approval

A motion to approve the Tonnage Report was made by Hank Wallace and seconded by Tom Klimek. Unanimously approved.

15) Such Other Matters as Authorized by Law

No other matters as authorized by Law.

16) Adjourn

A motion to adjourn was made by Hank Wallace and seconded by Bryan Hyska. Unanimously approved. Meeting adjourned at 1:06 pm.

Craig Dickman, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department